

WESTVIEW BAPTIST CHURCH OF LONDON
OUTREACH AND MISSION COMMITTEE
RESPONSIBILITIES AND DUTIES
2007

The **Responsibilities** of the Outreach and Mission Committee will be:

- A. To promote the activities and programs of the church outside of the church.
- B. To develop outreach events or activities to reach people outside of the church.
- C. To educate the church members and adherents about missions locally and around the world.
- D. To encourage our members and adherents to participate in opportunities for mission locally and around the world.

The **Duties** of the Outreach and Mission Committee will be those considered essential to the fulfillment of its responsibilities including, but not limited to, the following:

Outreach

- i. The Committee will plan for outreach. (i.e. seeker activities, etc.)
- ii. The Committee will review, update and supervise all means of advertising Westview locally and around the world (i.e. Westview website, newspaper ad.)
- iii. The Committee will develop and supervise outreach sports activities.
- iv. The Committee will develop and supervise outreach social activities.
- v. The Committee will prepare a program of social action for church either on its own or in joint activity with other churches in the area.

Missions

- i. The Committee will develop an education program about church missions to inform and invite church members and adherents to take part in mission projects sponsored by Canadian Baptist Ministries or other missions around the world.
- ii. The Committee will encourage church members to participate in opportunities for mission locally and/or around the world.

Westview Baptist Church Of London
Duties & Responsibilities of the
Outreach & Mission Committee Chairperson
July 2007

Responsibilities of the Chairperson of the Outreach & Mission Committee:

- To ensure that the duties and responsibilities determined by the committee are in writing and approved by the Executive Board;
- To ensure the keeping of minutes of each meeting by a member of the committee other than the Chairperson and distributed to Executive Board and Officers;
- To ensure the preparation of an annual budget by the committee for presentation by June 30 to the Finance Committee;
- To assist the committee to be task oriented;
- To prepare a report indicating a clear accounting of the committee's activities during the year be made to the annual Meeting of Members through the Board;
- To ensure that the committee shall meet monthly, excepting July and August, or at the call of the Chairperson; and
- To serve as an Ex-officio Executive Board Member for the year following an election into the office of Chairperson for O/M at the first meeting of the O/M committee.